CONCORD - LEROY AREA Chamber of Commerce

MEETING MINUTES

Date: Wednesday, September 14, 2011
Time: 7:30am—8:30am
Place: QHCC

Board Attendance:	Marlene Krakowski Doug Crowl		Kathy Simpson	Lisa Nelson
Member Attendees:	Mike Swanson Dan Garry	Lynn Smeltzer Steve Ranney	Cheryl Stewart Debbie Serra	Lorie Frascarelli

Agenda: Committee Updates, Upcoming Events, New Member Intro
Minutes:

- Meeting was called to order
- Attendance and Introduction
  * Lorie Frascarelli, the new Member Relations Director introduced herself and spoke about Quail.
- Approval of previous minutes and old business were motioned and seconded

President's Report:

- Committee chairs to schedule meetings with Lisa, Doug, Robin and Marlene prior to next meeting in October to discuss job descriptions. Come prepared to the next meeting to discuss VP role and responsibilities.
- Mike Swanson will help with legal issues and application process for the RFP for the Helping Hands project in November.
- 2012 Events Schedule information to go out in a more timely manner.
- Need to have a simple contractual agreement for any event that we have a speaker, photographer, etc. Membership compensation needs to be discussed further.
- It was motioned and approved for $100 to be paid to the Executive Director a month with focus on the Chamber's portion of rent and main phone line expense.
- YMCA Dream House - Marlene to write a letter on Chamber's behalf, to the winner of QHCC one year social membership.

Director's Report: Lisa spoke for Robin.

- Website updated and features the pictures of CCD
- No new Founding members
- No new Renewal memberships
- Chamber awarded a trophy for the Concord Community Days float – Best Business Entity.
- Dan Garry proposed some type of fundraising for the Chamber. Sponsorships for signage, raffle tickets, etc. were also discussed.

Treasurer's Report:

- Robin wants to purchase a subscription to the Chamber of Commerce Executives of Ohio. This was approved at $75 which will benefit the Chamber.
- Checking account has $248.92, Savings account has $3,475.59, Pay Pal has $.45 and Petty Cash has $100.00

Event Committee Reports:

- Debbie Serra, Chair of Events: Need to set up a meeting with the committee.
- Cheryl Stewart, Chair of Welcoming: Nothing to report this month.
- Doug Crowl, Chair of Advocacy: Doug discussed advertising in the Concord Map and Guide. Also discussed was the Character and Town Planner calendars were also discussed.
- Gail Burdyshaw from the American Red Cross wants to include us in a Halloween Blood Drive competition on Halloween Day between Mentor and Painesville Chamber of Commerce at LaMalfa.
- Patty Scott, Chair Float Committee: Nothing to report.

New Business:

- Christmas Party Wednesday, Dec. 14 from 5 – 8 pm-Lisa Nelson offered to host this event at their building. Work on getting donations of food rather than charging members $25.00. Marlene mentioned having this at QHCC and Steve discussed alternatives to rework costs, as another option.

Our next meeting/event will be at the Quail Hollow Country Club, 7:30am-8:30am
Wednesday, September 14th, 2011.
Meeting was adjourned.